



## Hsinchu International School Fee Refund Policy

- Tuition and school fees are payable in New Taiwan Dollars (NT\$).  
HIS 之學費及其他課程費用皆以新台幣計算。
- If you would like your child to be placed on the waiting list, please email or send the completed application form to the Elementary Department Office.  
若想成為候補名單之學生，請遞交申請表至 HIS 辦公室，才能視為審查中之名單。
- Registration fees are non-refundable. Please ensure that you wish to enrol your child before payment is made.  
註冊費將不予以退費，希望您再三確認入學之後，再進行匯款。
- Once the Registration Fee has been paid, bus and lunch services you may require for your child will be arranged.  
一旦繳交註冊費之後，才會與您進一步討論巴士及午餐之事宜（之前會先告知校車是否有空位）。
- In the event of a student withdrawing from school within the first 4 weeks of any semester, he/she will receive a 50% refund of tuition, lunch, and transportation fees.  
No other fees are refundable.  
學生於實際開課日起的第四週前提出退費者，應退學費及午餐，交通車費用之百分之五十，其他已繳費用將不允以退費。
- In the event of a student withdrawing after 4 weeks of any semester, no refund will be given.  
若學生於實際開課日起的第四週後提出退費者，所有繳納費用將不予以退費。
- Thank you for applying to HIS.  
感謝您的申請與理解退費規定的配合。

*I have read, understand, and agree to the above stated school refund policy.*

我已詳讀並了解與同意以上退費條款。

Parent Signature (家長簽名) \_\_\_\_\_ Date \_\_\_\_\_

If you have any further question, please contact Ms. Shu Fen Lee (03)5388113 x 104